



Payroll Deduction Cancellation Request

Campus Recreation Complex

Please keep a copy of this form for your own records.

PRIMARY MEMBER (Georgia Tech Affiliated) PLEASE PRINT CLEARLY

Today's Date (MM/DD/YYYY)	GTID # (9 digits)	BuzzCard # (6 digits on back of card)
First Name	Middle Initial	Last Name
Primary Phone	Email Address	Pay Group Academic Monthly Bi-weekly

PAYROLL DEDUCTION

<p>I am a benefits-eligible Georgia Tech employee and authorize Georgia Tech to change withholdings of my single membership (\$24 monthly / \$12 bi-weekly) or membership with spouse/domestic partner (\$34 monthly / \$17 bi-weekly) payment from my academic/monthly/bi-weekly paycheck.</p> <p>_____ Signature</p> <p>_____ Date</p>	<p>Payroll Deduction Action (check all that apply)</p> <p><input type="checkbox"/> End Deduction</p> <p><input type="checkbox"/> End Spouse/Partner Deduction</p>	<p>Member Feedback (check one)</p> <p>May we contact you to obtain feedback about your Campus Recreation Center experience and membership via telephone?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
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Cancellations must be made...

- Before the fourth day of the month for Academic/Monthly employees to avoid a full month charge
- By the end of the day (5 p.m.) on the Friday following Biweekly pay period end (see payroll processing calendar) for Biweekly employees

FOR OFFICE USE ONLY

Updated 09.05.2018

OHR CRC Deduction

Fusion Membership

Confirmation Email

Initial/Date

Initial/Date

Initial/Date

